



August 2016

Looking Toward Our Future



Staff and students from Black Creek Elementary/Middle School participated in the Bellin Run for Kids on June 11, 2016. Students started training for the event in early spring with the help of parents and staff.

Check our website for current, past and future issues of Inside newsletters.

**Seymour
Community School
District**

10 Circle Drive
Seymour, WI 54165
Phone: (920) 833-2304
Fax: (920) 833-6037
www.seymour.k12.wi.us

BACK TO SCHOOL!

**THE 2016-2017 SCHOOL YEAR BEGINS
THURSDAY, SEPTEMBER 1, 2016**

Freshman/New Student & Parent/Guardian Open House and Schedule Pick Up For High School

Freshmen/new student open house will take place on Monday, August 22, 2016, from 5:00-7:00 p.m. Parents/Guardians are encouraged to participate in the open house. Open house will include schedule pick up, locker number and combinations, pictures taken for ID's, and school tours provided by upper classmen. When you have completed your student led tour, you are invited to a meal provided by the school. Counselors will be available August 23 and 31 for scheduling issues. Please make an appointment when picking up your schedule.

Black Creek Elementary/Middle School Open House

Black Creek School's Back to School Open House is on Tuesday, August 30, from 3:30 pm to 5:30 pm. This is a great time to meet your child's classroom teacher, drop off school supplies, learn about the curriculum, and maybe even see and visit with some of your friends at the TAFTE ice cream social. We are also reminding you to stop by and pay your school fees and locker fees (6th grade only) at some point. The Open House is a great time for this to happen.

Rock Ledge Primary & Intermediate Center August Student Open House

Rock Ledge Schools, both Primary and Intermediate, are inviting all students and their parents to tour the school, meet their teacher, and see their new classroom. This event will take place on Tuesday, August 30, from 3:30 – 5:30 p.m. Please feel free to bring in your completed forms, fee payments, and school supplies to put in your student's desk for the first day of school! We can't wait to see all of you back at RLP & RLI!


Sixth Grade "Middle School Transition Camp"

Sixth grade students are invited to attend the "Middle School Transition Camp" **August 17 from 12:00 p.m. to 4:30 p.m.** Sixth grade students will have the opportunity to meet their teachers, tour the school, and participate in some exciting activities. Don't worry if you have not registered for the sixth grade "Introduction to Middle School" session you still have time to call and do so, call 920-833-7199 x302!

On August 17, all 6th grade parents are invited to attend an open house. A general parent only session will be held in the gym at 4:00 pm. Optional parent/student breakout sessions will be held from 4:30 – 5:30 p.m. This will be an opportunity to meet the teachers, take a tour of the school, pay fees, and get any questions you may have answered. Parents will be able to receive fund raiser information as well as shop at our Thunderzone kiosk!

WHEN CALLING THE SCHOOL

Please Refer To The Following Numbers



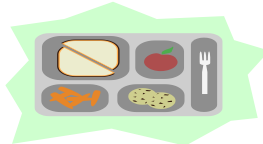
Aquatic Center	833-9704
Seymour Community High School	833-2306
Seymour Middle School	833-7199
Rock Ledge Intermediate School	833-7380
Rock Ledge Primary School	833-5155
Black Creek Elementary/Middle School	984-3396
Alternative School	833-7642
Pupil Services.....	833-5159
Fallen Timbers.....	984-3700
Administrative Office.....	833-2304

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School Fees	
Grades K-5	\$10.00
Grades 6-12	\$14.00
Physical Education Locks	\$5.00
Music Rentals	\$36.00
Art/Industrial Arts	\$10.00/semester
Student Activity Card (9-12)	\$10.00
Single Student Athletic Ticket	\$2.00
Adult Athletic Ticket	\$4.00
Adult Seasonal Athletic Pass	\$20.00
Family Athletic Pass (Admits Adults and Students grade 8 and under accompanied by parents.)	\$40.00

SCHOOL LUNCH & BREAKFAST PRICES FOR 2016-2017

	BREAKFAST	LUNCH
Grades 4K-5	\$1.15	\$2.35
Grades 6-12	\$1.25	\$2.45
Reduced Meal Price	.30	.40
Adult	\$1.80	\$3.10
Extra Milk/Juice Per Carton		.30
*K-5 Milk Break/Year		\$47.00
*K-5 Milk Break/Quarter		\$12.50



Milk Break Program

Any family qualifying for free or reduced lunch with children in grades K-5, can receive free milk for milk break. This program is subsidized by the State of Wisconsin.

Children K-5 qualifying for regular lunch may purchase milk at a cost of \$0.30 per day, \$12.50 per quarter or \$47.00 per year.

Free And Reduced Price Lunch Application

Applications for Free and Reduced priced lunches are printed for your use in the newsletter. Extra copies are available in each of the principals' offices and may be obtained any time during regular office hours. It is very important to complete the application completely and promptly to insure efficient processing and approval for the program. You may also get the instructions and application at our website at www.seymour.k12.wi.us and click on DISTRICT, then Food Service Program. For further information or if you have any questions regarding this application please call 833-2306 Ext. 426.

It's Against The Law

Checks returned to Seymour Community School District for nonpayment are subject to a service charge of \$30.00. An attempt will be made to contact the check writer; however, if there is no response after 21 days, the matter will be turned over to Financial Crime Services (FCS). Outagamie County has contracted FCS to conduct all investigations.

e-Funds Users

Parents, please be aware of your child's meal account balance. Students' meal accounts are not allowed to go into the negative.

To help stay informed, you can choose to be notified by email whenever your child's meal account gets low. Go to your child's PowerSchool account and click on "Email Notification". Choose "Balance Alert", choose "Daily", and add your email address. You will receive a Balance Alert once your child's meal account gets low.

Back To High School

The High School operates on a seven-period day with a 27 minute required extended learning time at the end of the day. Classes are in session from 8:00 a.m. until 3:00 p.m. High school students have forty eight-minute class periods with three minutes passing time between classes. Noon meals are taken during one of the two half-hour lunch periods.

The School District has a closed campus, which means that students are not allowed to leave the school grounds without a parent or guardian permission.

Teachers may be contacted by phone or email. Email contacts can be found on our website at www.seymour.k12.wi.us. If you phone and they are not available, you may leave a message on voice mail and they will return your call.

High School Absence Reporting Procedure

Parents/Guardians are to call the high school office to report student’s absences or to request early dismissal. For the safety of students, 10:00 a.m. courtesy calls will be made to the parent/guardian of students who are marked absent without a previous parent phone call. Working together, parents and school personnel will know where the student is during school hours. Remember to call the high school office at 833-2306 ext. 429 to report a student’s absence or to request early dismissal. Parents/guardians may call Seymour High School office 24 hours a day and leave a message at extension 429.

Parents are encouraged to schedule medical appointments after 3:00 p.m. When that isn’t possible, it is in your child’s best interest to schedule medical appointments during study hall. Proof of appointment timeline from medical provider may be requested. It is recommended to give as much advance notification as possible of appointments to ensure the student will receive their pass allowing them to leave the building. Calling at the last minute may delay the student from receiving notice and permission to leave the building and causing you to wait unnecessarily. High school class periods are as follows:

Period 1	8:00 a.m. to 8:48 a.m.
Period 2	8:51 a.m. to 9:39 a.m.
Period 3	9:42 a.m. to 10:30 a.m.
Period 4	10:33 a.m. to 11:21 a.m.
Period 5	11:24 a.m. to 11:54 a.m. Lunch A Mod 11:57 a.m. to 12:45 p.m. Class A Mod 11:24 a.m. to 12:12 p.m. Class B Mod 12:15 p.m. to 12:45 p.m. Lunch B Mod
Period 6	12:48 p.m. to 1:36 p.m.
Period 7	1:39 p.m. to 2:28 p.m.
ELT	2:33 p.m. to 3:00 p.m.

A reminder – ELT is part of the school day. Students are not allowed to leave during this time for employment purposes. This includes students with gold card privileges. The school day ends at 3:00 p.m.

Senior Parent Information Night

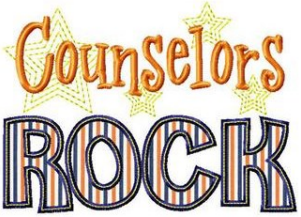
Seymour Community High School will be holding a “Senior Parent Information Night” on **September 19 at 6 p.m.** in the high school auditorium. School counselors will be sharing pertinent information regarding the 4 year and technical college process. A representative from Oneida Higher Education will be on hand to answer individual questions as well. All seniors and their parents are encouraged to attend!

On That First Day

All high school students are to report to their 1st hour class upon arrival at school on Thursday, September 1, 2016 at 8:00 a.m. Student planners and ID’s will be distributed during 1st hour. Senior release will not begin until Friday, September 2. Students with on the job and senior release should report to the LMC during that release time. School fees can be paid during study hall the first two days of school. After September 2, school fees can be paid before or after school in the main office.

Thunder Talks

Seymour Community School District provides every student the opportunity to meet three times throughout their school career with their parents and school counselor, separate from parent teacher conferences, in an effort to empower the student in their educational process and future plans. These student-directed conferences, known as Thunder Talks, are scheduled for Grade 5, 8, and 10 students.



Parent involvement in Thunder Talk is integral to the development of a student’s personal and social growth, their educational and career development, and future transitioning. We hope all parents will take this opportunity to enhance the communication between themselves, their child, and their child’s school counselor.

Thunder Talk conference timelines for 2015-2016 school year:
Grade 8: December-January
Grade 10: February-April
Grade 5: April-May

Parents will be notified and given the opportunity to schedule their Thunder Talks. Please contact your students' School Counselor with any questions you may have about this process.

School Counseling Program

Individual and small group sessions are part of the Responsive Services component of our School Board approved (and DPI mandated as per Standard 'e') Comprehensive School Counseling Program, and as such, can be made available as need arises for students in our district. Therefore, if you should wish for your child to refrain from participation in individual or group sessions with the counselor, please indicate your desire via letter, voice mail, or e-mail to his/her school counselor. Otherwise, it will be assumed that your child may take advantage of the full scope of our Comprehensive School Counseling Program as it has been designed and as requests or referrals are made on his/her behalf.

ACT Test Date at SCSD

The ACT test will be administered at Seymour Community High School on Saturday October 22, 2016. Students wishing to take the test in Seymour must register by September 16, 2016. All Juniors will take the ACT test on February 28, 2017 and the ACT Work Keys test on March 1, 2017. The March testing will be at no cost to the student.

Athletic Eligibility Meetings

All athletes must have a physical or alternate card on file before they practice. Athletes need the physical card every other year. Medical release forms and student conduct forms must also be filled out. All participants and a parent/guardian must attend one Athletic Eligibility meeting. A link to athletic forms can be found on the high school web page.

Youth Options

Junior and senior students can take a maximum of 18 credits of post-secondary classes for high school credit and university/technical college credit while attending high school by enrolling in the Youth Options program. A pupil who intends to enroll in an Institution of Higher Education (IHE) must adhere to the following timelines:

1. Immediately contact the IHE from which admission is being sought to determine the application and admission process required by the IHE.
2. By **March 1**, for the fall semester and by **October 1** for the spring semester, notify the school board of the intention to attend IHE under the Youth Option program. Notification must include specific information.
3. As soon as possible, notify the school whether the pupil has been admitted to the IHE and whether

the pupil is registered to attend a post-secondary course.

4. Students must provide his/her own transportation and maintain a minimum course load at Seymour High School.
5. Districts are not required to pay or grant credit for a post secondary course if the district offers a comparable course with an approximately 80% match in course content.
6. **If a student receives a failing grade or fails to complete (drop) a course for which the school district has made payment through the Youth Options program, the school board will require reimbursement for all costs related to the course. Reimbursement will be required from the student if she/he is an adult or from the student's parent or guardian.**

The school, by May 15, for the fall semester and December 15 for the spring semester, will notify the pupil if the post secondary course selected will be awarded high school credit and how much credit will be awarded. If you have any questions regarding the Youth Options program, please contact the student services office at 833-2306 ext. 430.

Seymour Middle School 7th/8th Grade Open House

Seventh and eighth grade students and their parents are invited to attend the Seymour Middle School Open House on Monday, August 29 from 3:45 – 5:30 p.m. During the Open House students will be able to meet some of their teachers, find their lockers, get fundraiser information, and pay school fees.

For any students planning to participate in extra-curricular sports, an information meeting will be held at 5:30 p.m. in the gymnasium. Please remember that you need a physical or alternate card on file or with you in order to practice. Sports forms can be found on the Seymour Middle School webpage.

Black Creek Elementary/Middle School Back to School Information

Lunch and Brain Boost Breakfast

Remember to take advantage of our wonderful food service program. This year all students K – 8th grade will have the opportunity to eat both lunch and breakfast. Stop by the office or call in to see if your family can benefit from the district's free and reduced lunch meal programs.

Safety

Remember to always use the crosswalks. It is very diffi-

cult for drivers to see, especially when all the buses are parked in the front. Please read all the signage at the entrance and on the streets around the rear roundabout, as there are some new security measures in place for this up and coming school year.

4 Year Old Kindergarten

The 4K programing will be back to a.m. and p.m. sessions for this school year.

- The AM session will be 8:00 to 11:00.
- The PM session will be 12:00 to 3:00.

4K families will be able to set up an account in the office to purchase milks during snack time if families so choose.

- Stop by the office or call in to see if your family can benefit from the district’s free and reduced lunch meal programs.

First Day for 2016-2017

The First day of school is September 1, 2016. All students should be here by 8:00. Brain Boost breakfast will once again take place from 8:00 – 8:30. If you need copies of the school supply list, they are located at the school’s front desk, at most stores, and on the district website.

This year dismissal for all students will be 3:00. The 4K -p.m. students can be picked-up at 2:55 to assist them in their transition. Once again, all students walking home; riding a bike home; or being pick-up by family will exit the back of the building. The bus riding students will leave from the front.

Rock Ledge Intermediate Absence Reporting Procedure

Students who are absent from Rock Ledge Intermediate will need to be called in to the school office before 9:00 a.m. in the morning on our absent line, (920)833-7380, **ext. 251**. For the safety of students, if our office does not receive a phone call, we will make a courtesy call to the parent/guardian to verify the student’s absence. Please remember to inform our office as to when your child will be absent.

Office Phone Calls

Please remember that our students are here to learn. Disrupting the learning environment affects every student. We ask that you limit calls to deliver messages to students in the classroom. Please plan ahead so your child knows what he or she is doing at the end of the day. Students must bring a note to school and come to the office first thing in the morning

to change their normal way home. Thank you for your cooperation in making RLI a great place for students to learn!

Attendance

Good attendance is crucial to good learning. Please make sure that your child is at school on time every day possible. Every day that is missed is another opportunity that can never fully be made up. Discussion, opportunity and learning happen every day at RLI! We are excited that your child can be a part of that every day!

Rock Ledge Student Drop Off & Pick Up
ARRIVAL PROCEDURE: School starts at 8:00. Students may be dropped off as early as 7:45.

Parent Drop Off and Walkers: Students should arrive no earlier than 7:45 at the front of the Rock Ledge Primary Center. There are two lanes in the front of the school. Parents should use the right lane to pick up/drop off their child and immediately enter/exit into the left lane. Please have your child exit the vehicle on the sidewalk side to avoid going into traffic. The left lane is for travel only, not to stop and pick up or drop off. If parents need to enter the building, they should park in the lot in front of the school. Please walk your child across the lot to the front sidewalk for safety.

4 year old Kindergarten: School starts at 12:00 for the 4K pm session at Rock Ledge Primary Center. Students should arrive at Door # 1 (Rock Ledge Primary Center entrance) no earlier than 11:50. Supervision will remain outside until students are brought in to school at 11:55.

Kindergarten and 1st Graders: proceed to the Primary playground.

Second-Fifth Graders: should be dropped off at the NE corner (past Intermediate entrance door #4) and proceed to the Intermediate playground using the sidewalk.)

Bus: Students will be dropped off at the end of Wiedemann Drive (near Aquatic Center.) Kindergarten and first grade students will proceed to the Primary playground. Second through 5th graders will proceed to the Intermediate playground.

DISMISSAL PROCEDURE: Dismissal is at 3:00. Please set up a meeting location outside of school.

Parent Pick Up: Parents may pull up using the inside lane to pick up their child and exit immediately without leaving the vehicle. If parents need to enter the school they will need to park in the lot. The inside lane is for pick-up and drop-off only.

The students will be dismissed out the following doors:
4K & Kindergarten will be dismissed out the Pri-

mary playground door (Door #17) and can be picked up near the playground sidewalk.

1st and 2nd Grade will be dismissed out the Primary entrance (Door #1).

3rd-5th Grade will be dismissed out the Intermediate entrances (Doors #2, #3, and #4).

Bus: Students will load the busses on the Intermediate playground.

On-Line Payment System Available

The Seymour Community School District is pleased to include a program called ***e-Funds for Schools***. This program offers various options for parents/guardians who ***choose*** to make payments on-line and is extremely user friendly. You can still make payments by cash or check as you have in the past, but now not only will you have the ability to have various school fees and lunch payments electronically withdrawn from your checking account or charged to your credit card, you also have the flexibility to make a payment at any time through the school's website. The ***e-Funds for Schools*** service is offered to you by a third party service provider and they charge for processing your payment(s), similar to other on-line banking services. The district does not request or keep records of family checking or credit card account information.

The ***"e-Funds For Schools"*** electronic payment service is provided to the school by a third party service provider. The service provider has a nominal fee for their service. **There is a \$1.00 transaction convenience fee for each electronic checking payment that you make.** The system carries a Non-Sufficient Funds (NSF) charge if the payment is "bad". **For payments made by credit or debit card, there is a transaction convenience fee of \$2.45/\$100.00.** When you set up your account, please review your options carefully.

You are in full control of your account and can make a payment at any time that is convenient for you. **No payments will be allowed without your knowledge and authorization through this secure payment system.** By providing your home and/or work email address, an email notification informing you of the student's name, purpose of the payment, and the amount of the item will be sent to you each time that a payment is to be processed. The ***e-Funds for School*** site is secure and uses industry standard data encryption. The link can be found at <http://www.seymour.k12.wi.us/>, on the DISTRICT page.

How does e-Funds for Schools work?

- o Families set up and maintain their own login, password, and payment preferences. Your account information is retained in a password-protected file.

- o ***e-Funds for Schools*** will help to eliminate last minute check writing hassles, improve efficiencies, and help cut costs for both you and the school district
- o On-line payments will help eliminate the worry that your children could lose or forget the money intended for school items or that it might be spent on other non-school related items.
- o Payments from a credit card or checking account may easily be set up.
- o Parents/guardians may establish a reoccurring payment or may opt to make a one-time payment.
- o The program offers various types of payment to families that include but are not limited to instructional materials, registration fees, and food service payments. The system may be expanded to include other fees as well.
- o Your payment history for the year is available with a click of the mouse along with any past dues.

Transportation Information

We have included the 2016-2017 bus rules, regulations and disciplinary guidelines which govern all buses, in this newsletter. In order to make sure that all students and parents are familiar with the rules and procedures we ask that you review them with your children.

These rules and procedures also appear in the student handbook at each school. We need to stress the importance of prompt and open communication between the parent, bus company and school officials to foster good morale among the students and to insure the highest level of safety is provided to all students.

We also need to encourage students, parents, bus drivers and school officials to establish clear and positive disciplinary routines on the first day of school. This will help maintain a positive disciplinary climate for the balance of the school year. We look forward to the new school year and welcome all students to participate in our transportation program. We will make every effort to insure that your child receives a safe and pleasant bus ride each day. Please contact John Kasha at 833-2304 or your building principal if you have any questions or concerns.

Bus Transportation Updates/Changes for 2016/2017

If your child/children have a bus transportation change for the next school year, please contact Lisa in the transportation office at 833-2304 or go to our website to submit a change form as soon as possible. Examples of changes that could affect your child/children is if there is a change in your childcare situation; your family has moved to a different address; your child no long-

er requires transportation because your child will be driving their own vehicle or getting a ride to school. It is important that our bus routes be as accurate as possible in case of an emergency or accident.

All eligible children will be assigned to a bus route. Bus drivers cannot transport your child/children unless they are assigned to their bus route.

During the regular school year, a 48 hour notice must be given to the transportation office before any bus route addition or change can go into effect.

Either bus route changes or additions can be done on-line by going to the school website and clicking "Transportation" under the DISTRICT drop down..

NEW for 2016-2017

The bus rider will not be allowed to use the last two seats in the rear of the bus unless the bus is at capacity.



Books on the Bus!

Books on the Bus is a new initiative that was started in our district during the 2015-16 school year. This program was modeled after a similar program begun by the Southern Door School District. Two of our buses were outfitted with vinyl seat pouches, much like those you would see on an airplane, and filled with books that students could read as they traveled to and from school. Books were purchased through allocated district funds, a small grant and through donations. Each month, new books were placed on the buses to keep students excited and engaged. Not only did students improve their reading skills, but the behavior on the buses also improved. Our students' learning begins when they board the bus and continues until they are dropped off at the close of each day. The program has proven to be highly successful and will be expanded during the coming school year. Books on the Bus is a definite "win" for both students and drivers alike!

A Note From Our Superintendent

On September 1, 2016, Seymour Community School District will have approximately 2,320 students (pre-kindergarten through high school) return to our schools for the start of a new school year. There is excitement in our entire school community, but some of the most excited children and families are represented by our kindergarteners just beginning their K-12 educational journey or our high school seniors already looking ahead to their futures.

It's not just an exciting time for our students and parents; it's also an exciting time for our 450 employees. The summer months have been a busy time for us as school staff and district office personnel prepare for the new school year. Our school buildings are scrubbed clean and floors are waxed to a shine. Minor building renovations are nearly complete across the district. New teachers, instructional aides and support staff are hired. Many of our teachers participated in professional development this summer, learning innovative strategies for enhancing their classroom environments.

Beginning this year we will have a secure vestibule and "buzz in" system for office access in each of our schools. We will continue to have a full time police resource officer on our campus during school days. Our entire campus has wireless network/internet access so students that bring their own devices will have safe and secure internet access. Please visit our schools. If you do, I thank you in advance for using the visitor check-in system we have at all schools. With the new school year getting underway, we invite parents to learn more about our schools by visiting the district website, www.seymour.k12.wi.us, or your child's school website found on the district website.

Everyone in our school family is looking forward to an exciting year with enthusiasm and optimism. The Board of Education joins me in extending best wishes to all students, parents and employees for a productive school year filled with many opportunities for our children. Working together, we will ensure a remarkably successful school year. Please enjoy the last few days of summer. We embrace the new school year and we look forward to working alongside our children, our families and our community.

Peter Ross
Superintendent of Seymour Community School District



Outdoor Pursuits Class

A one half credit elective Outdoor Pursuits class just returned from a week canoeing and hiking in the Boundary Waters of northern Minnesota.

This is the seventh year of the trip led by Mr. Reuter and Ms. Sievert. To earn credit, students must complete the wilderness adventure including portaging as far as a mile at a time, cooking, filtering water, setting up camp, reading a book about the wilderness area, and completing map and journal work which help students figure out how to plan and execute a similar trip on their own. Outdoor education promotes students' physical, mental and social health as well as creating citizens who are aware of their community and care for their surroundings.



2016-17 Seymour Community High School Calendar of Events

August 16	Schedule pick up – 10, 11, 12 graders 9:00 a.m. thru 7:00 p.m.
August 20	Volleyball parent meeting – following scrimmage – field house
August 22	9 th grade / new student open house & schedule pick up from 5:00 – 7:00 p.m.
August 25	New staff
August 29, 30	Teacher inservice
Sept. 1 (Thursday)	First day for students
Sept. 5	No School – Labor Day
Sept. 7	Picture make up day - lunch
Sept. 19	Senior Parent Info night 6:00 p.m.
Oct. 14/15	Homecoming game / dance
Oct. 20	Parent/Teacher Conference 5:00 – 8:30 p.m. (arena style)
Oct. 22	ACT test in Seymour – 8:00 a.m.
Oct. 25	Parent/Teacher Conferences 5:00 – 8:30 p.m. (in classrooms)
Oct. 31	Non contract day – no school for students
Nov. 1	Professional Development – no school for students
Nov. 4	End first quarter
Nov. 7	Start second quarter
Nov. 11	Prof. Dev. AM/Parent Teacher conf. PM – no school for students
Nov. 23 - 25	No school
Dec. 14	Blood Drive
Dec. 26 – January 2	Winter break – no school
Jan. 3	Classes resume
Jan. 20	End of second quarter
Jan. 23	Start of third quarter
February 13	Professional Development Day – no school for students
February 15	Blood Drive
February 23	Parent/Teacher Conferences 5:00 – 8:30 p.m. (in classrooms)
February 23	8 th grade curriculum fair – 6:00 – 7:00 p.m.
February 24	Prof. Development/ Day Conferences – no school for students
February 28	ACT Testing - Juniors
March 1	ACT Work Keys Testing - Juniors
March 13 - 17	Winter Break
April 4	End third quarter
April 5	Start fourth quarter
April 8	Prom
May 10	Blood Drive
May 29	Memorial Day – no school
May 30 - 31	Senior finals
June 2	Graduation practice – 10:00 a.m.
June 4	Graduation 2:00 – field house
June 9	Last day of school for students

High School Yearbook

Seymour High School Yearbooks are available for sale NOW! Yearbooks can be purchased in the following ways. (Be sure to specify Seymour, WISCONSIN.)

- online via jostensyearbooks.com (quick and easy!)
- over the phone, call 1-877-767-5217
- through the mail (watch for order forms sent directly from Jostens in the fall)

Buy early and save! The registration sale price is \$40.00 but only for the first two weeks in September.

Please contact the high school office via email (jwussow@seymour.k12.wi.us) with any questions.

Senior Pictures

Senior pictures must be submitted for the Seymour High School yearbook by **November 10, 2016**. The photographer will usually take care of this, however you will need to make sure your appointment is scheduled early enough for pictures to be submitted before the deadline. Scheduling your senior portrait sitting before school starts in the fall is generally recommended—check with your photographer.

Photo requirements are available on the yearbook website: http://www.seymour.k12.wi.us/high/shs_yearbook.cfm. Be sure to **share these requirements with your photographer prior to your session!** Please contact the high school office, (jwussow@seymour.k12.wi.us) with any questions.

Yearbook Grad Ads

All seniors appear in the yearbook free of charge. However, some families also choose to purchase a grad ad honoring their senior and wishing him or her well. This is a much anticipated section of the yearbook and also helps us keep book prices among the lowest in our area! Many grad ads include a baby picture or more recent photo along with a personalized message. Purchase and create your own grad ad with easy-to-use templates or upload your own design directly through the Jostens website. Ads cost \$25 for a business card size (1/8 page) or \$45 for a 1/4 page size. More information will be provided in the fall—watch your email and the yearbook website for detailed instructions and deadlines. http://www.seymour.k12.wi.us/high/shs_yearbook.cfm Please contact the high school office, (jwussow@seymour.k12.wi.us) with any questions.

Yearbook Photo App

SEND US YOUR PHOTOS!

You could be a yearbook photographer! Anyone in the community can take pictures at high school events/activities and upload them directly to the yearbook staff via **replayit.com**. Be sure to specify Seymour, WISCONSIN. The **ReplayIt mobile app** is also available to conveniently upload pictures directly from your Apple or Android device.

Child Development Days

The Seymour Community School District provides evaluations and special services to those students identified as disabled in accordance with the state and federal guidelines. Each child between birth to 21 years of age is entitled to screening for, and evaluation of, suspected disabling conditions. These services are at no cost to the parents or student identified.

Child Development Days, a screening for children with special needs between three and five years of age, is held in October and April of each school year. If you have a child who will be at least 3 years, 3 months old by October 1, 2016, (or by April 1, 2017) you and your child will be invited to participate in **Seymour Community Schools Child Development Days**.

If you choose to participate in this event, your child will be involved in a small play group while you have the opportunity to meet other parents and talk with school personnel about normal growth and development. You can expect to spend about 40 minutes at school. Before you leave, a member of the screening staff will review her/his observations of your child's development with you as well as answer any questions you might have. There will also be opportunities for children to participate at specific daycare location(s) as well. Please call the school psychologist, if you need more information (833-7199, ext. 310).

Seymour School District Website

Check the Seymour Community School District website at www.seymour.k12.wi.us for up-to-date school information. Staff lists are available as well as school supply lists, student activities and athletic information, photos from class events, and many other posts by individual classroom teachers and athletic and activities coaches. Also on our website you will find school calendars, lunch and breakfast menus and Student and Family Handbooks.

Summer School Class at SMS

Elizabeth makes a spaghetti tower in Science.



In Technology class Tyler built a computer.



**Seymour Middle School summer school
Co2 drag racers.**

Black Creek K-8 2016/2017 School Supplies

K-1st Grade**
(There is no need to label any supplies. They will be collected and shared in our learning communities.)

Backpack (backpacks are small, no wheeled backpacks)
2 boxes crayons
2 boxes of classic color wide markers
2 packages of classic color fine tip sticky markers
2 packages of dry erase markers (fine point)
12 glue sticks
1 large eraser
1 pkg of 3x5 sticky notes
1 box of facial tissues
1 box of quart/sandwich size zip-lock bags
1 box of gallon sized zip-lock bags
1 three-prong plastic solid color folder
(Pink-Green, Lollipop-Blue, Schenell-Red)

If your last name begins with A-H, please buy 1 box of #2 pencils.

If your last name begins with I-P, please buy 1 pkg. of paper plates.

If your last name begins with Q-Z, please buy 1 pkg. of drink cups.

(Separate pair of gym shoes are NOT necessary, but tennis shoes are to be worn on gym days. A schedule of these days will go home at the start of the school year.)

2nd Grade**
(Please have all items labeled w/student's name.)

4 dry erase markers
24 already sharpened #2 pencils
1 pencil sharpener
1 box markers
1 bottle white glue
1 box crayons
2 large erasers
3 spiral bound wide lined notebooks-any color
1 plastic folder w/ 3 prongs-no name
2 other folders (any color)
1-1" three ring binder (Mrs. Tingo only)
4 plus Post-it notes (100 or more per pk)
1 large box of tissues/napkins

If your last name begins with A-L, please buy 1 box gallon size Ziploc bags.

If your last name begins with M-Z, please buy 1 box quart size Ziploc bags.

1 sock (to be used as eraser)
1 scissors
1 backpack without wheels
Earbuds or headphones in a plastic bag labeled w/ name
Extra change of clothes to be kept in plastic bag

(Separate pair of gym shoes are NOT necessary, but tennis shoes are to be worn on gym days. A schedule of these days will go home at the start of the school year.)

1st Grade**
(Please have all items labeled w/student's name)

Backpack (backpacks are small, no wheeled backpacks)
2 boxes of crayons
2 pocket folders
2 plastic folders with prongs
2 plus dry erase markers
2 spiral bound wide lined notebook
12 #2 pencils
2 boxes washable wide markers
1 large box of facial tissues
12 glue sticks
1 scissors
1 bottle of white glue

Wish List (optional)
3x5 sticky notes
Headphones
Paper plates
Drink cups
Quart size ziplock bags
Gallon size ziplock bags

(Separate pair of gym shoes are NOT necessary, but tennis shoes are to be worn on gym days. A schedule of these days will go home at the start of the school year.)

3rd Grade**
(Please have all items labeled w/student's name)

1 3-ring binder size 1" for take home work (no trap keepers)
3 3-hole punched folders (for take home work)
3 notebooks (any color)
1 box of markers (dot)
1 scissors
1 old sock for dry erase boards
24 or more #2 pencils (no mechanical pencils)
1 large eraser
1 small box or ziplock bag for pencils
1 box of crayons (8-24 ct)
1 bottle of white glue
8 glue sticks
1 12" ruler metric/standard
3-4 dry erase markers
1 Box Kleenex

**If your last name starts with A-M, please buy 1 box of sandwich bags
**If your last name starts with L-Z, please buy 1 box of gallon bags

Assignment notebook \$2.00 purchased at school.
Change of clothes to be kept in locker.
Backpack (backpacks are small, no wheeled backpacks).
Earbuds or headphones in a plastic bag labeled w/name.

(Separate pair of gym shoes are NOT necessary, but tennis shoes are to be worn on gym days. A schedule of these days will go home at the start of the school year.)

Black Creek K-8 2016/2017 School Supplies

4th Grade**

Must have:
3 spiral notebooks (wide-lined, no binders or trapper keepers)
3 pocket folders
Colored pencils
2 red ink pens
1 box of crayons (24 count)
1 bottle of white glue
Plastic pencil case or box
1 highlighter
2 pkg of loose leaf paper
#2 pencils (24)
1 large eraser
2 dry erase markers (THIN TIP ONLY)
12-inch ruler (centimeters and inches)
Scissors
2 boxes of facial tissues
Backpack
Protractor
Personal pencil sharpener
Assignment Notebook \$2.00 purchased at school
Ear buds (optional)
1 box of sandwich size Ziplock bags
3 packs of 3x5 blank white index cards

Would be nice to have:
Markers

(Separate pair of gym shoes are NOT necessary, but tennis shoes are to be worn on gym days. A schedule of these days will go home at the start of the school year.)

5th Grade**

pencils
2 red pens
2 highlighters
4 thin dry erase markers
1 pkg post-it notes
1 sharpie permanent marker-fine point black
Colored pencils
Crayons
Scissors
12" ruler (with cm also)
2 glue sticks
1 ream loose leaf paper
1 pkg 3"x5" index cards
2 spiral notebooks
5 pocket folders
2 box facial tissues

3 CLEAR plastic 2L soda bottles (empty, used in science right away in the fall) NO GREEN BOTTLES ACCEPTED
Assignment Notebook \$2.00 purchased at school

(Separate pair of gym shoes are NOT necessary, but tennis shoes are to be worn on gym days. A schedule of these days will go home at the start of the school year.)

Optional: binder
Optional: individual small pencil sharpener
Optional: scotch tape

6-8th Grade**
(Please have all items labeled w/student's name)

10 Spiral notebooks
1 composition notebook (6 1/2"x7 1/2" only)
Graph paper notebook/pad
3 packs of post it notes (any color)
6 folders
36 #2 pencils
10 pens
1 box markers
1 box of colored pencils
2 erasers
4 permanent marker (fine/extra fine)
2-4 highlighters
3 glue sticks
1 bottle of whitout
1 scissors
1 set of earbuds
Protractor
Trapper Keeper

1 scientific calculator (w/squares, sq root, sin/cos/tan keys)
TI-83 Plus or TI-84 Graphing calculator recommended for students taking Algebra
3 large box of tissues (to be given to homeroom teacher)
T-shirt/athletic shorts for PE
Separate pair of gym shoes are NOT necessary, but tennis shoes are to be worn on gym days

Black Creek



BOBCATS

4K School Supply List

2016-2017

Please label *only* the scissors, paint smock, folders, and snacks in permanent marker with your child's name

- Large School Bag (No wheels)
- Button down paint shirt
- 4 glue sticks
- 4 dry erase markers
- Round-tip scissors
- 2 (2 pocket) folders
- 2 Snacks to share with the class (Crackers, Pretzels, Vanilla Wafers, Goldfish, Popcorn, etc...)
- o NO peanut or tree nut products please

**Please send an extra pair of clothes (pants, shirt, socks, and underwear) in a Ziploc bag with your child's name on it

Wish List: hand soap, Kleenex

Rock Ledge Primary Center
Supply list 2016-2017
Seymour Community School District

Kindergarten

Please label the following items with your child's name:

Backpack (Large/No wheels)
Box of 24 Crayola Crayons
Scissors (Fiskars)
1 Set of watercolor paints
2 (4 oz) bottles of Elmers white school glue
2 Boxes of wide tip Crayola Classic markers (Please initial each marker)
Large T-shirt for painting (No plastic smocks)
Pencil box (if 1/2 x 5) please do not send a larger box
Change of clothes
(Underwear, socks, pants, shirt in a Ziploc bag)
Headphones (Preferably not ear buds)

Please send the following to share with the class:

2 Glue sticks
2 Expo dry erase markers
1 box of Kleenex
2 Boxes of snack/crackers (not individual sized)
Ziplock bags (quart or gallon)
1 Pack of Post-It Notes (solid color)

Last Names A-M: Small paper plates
Last Names W-Z: Paper cups (12 oz or larger)

First Grade

Please label the following items with your child's name:

1 large box of Kleenex or other brand tissues
Three dozen #2 pencils (plain wooden)
2 Basic folders (NOT binders, notebooks, or Trappers)
3 LARGE glue sticks
6 Black dry erase markers
1 Backpack (large)
1 Art supply container for supplies, no more than 3.5 in. deep (recommend a Ziploc brand large rectangular storage container)
1 box of 24 crayons
2 Large pink erasers
1 small pointed scissors (Fiskars brand)
1 box of 10 Classic Crayola wide-tip markers
2 4 oz bottles of Elmers white school glue
2 1 inch binders
1 3-hole tipper pencil pouch
1 Set of personal headphones (to be used for technology purposes)
2 Wide-ruled spiral notebooks
1 Composition notebook
Last names A-F: One box of Ziplock bags
Last names G-Z: 3 Packs of 3 x 3 Post-It notes (at least 100 sheets per pack)

Second Grade

Please label the following items with your child's name:

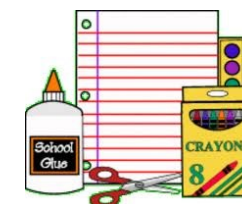
Box of 24 Crayola crayons
3 Folders
2 Wide-lined spiral notebooks
1 Pack of Crayola Classic wide-tip markers
2 Composition notebooks
3 or 4 Jumbo glue sticks
2 Large pink erasers
1 Bottle of white Elmers glue
1 Pair of pointed scissors
1 Art box
1 Dry erase marker eraser (could be a scrap of cloth)
Headphones (labeled in a Ziploc bag)
Backpack

The following should NOT be labeled with your child's name:

4 Black dry erase markers
1 Package of pencil top erasers
14 Sharpened #2 pencils (plain wooden)
1 Large box of Kleenex
3 Packs of 3 x 3 Post-It notes (at least 100 sheets per pack)

Please make sure your child has a pair of tennis shoes for gym days!

Thank you for sending these supplies with your child.
Additional quantities of consumable supplies may be requested later in the year.
IF YOU NEED ASSISTANCE WITH FILLING YOUR CHILD'S SUPPLY LIST,
PLEASE CONTACT MRS. INMAN, PRINCIPAL AT 833-5155.



School supply lists for all grades at all schools are available on our website at <http://www.seymour.k12.wi.us/>. Use Mozilla Firefox, Google Chrome or Internet Explorer Browsers.

RLI Grade 3 School Supply List	RLI Grade 4 School Supply List
1 - Composition notebook	2 pocket folders
1 – 12” ruler (standard and metric measurements)	1 12” metal or wood ruler (not flexible)
1 – four ounce bottle of Elmer’s glue (white)	1 box Crayola crayons (no larger than 24)
8 – large glue sticks (1.4 oz)	1 bottle Elmer’s School Glue (4 ounce, white – no gel glue) OR 1 glue stick
1 – package of 8 classic color washable markers (wide tip)	1 box Crayola markers, 8 classic colors, washable wide tip
1 – box of 24 crayons	1 box 12 Crayola colored pencils
1 – box of 12 colored pencils	40 #2 pencils
2 – large pink erasers	2 red ink pens
1 – pair of small pointed scissors (Fiskars work best)	2 erasers
1 – space maker box for art supplies	1 Fiskars scissors (6” – 8” pointed, not blunt)
1 – large durable zipper pencil case	1 package wide lined, white, loose leaf paper
1 – backpack or school bag (please NO backpacks on wheels)	1 large box of Kleenex (to be stored in classroom)
1 - Pair of gym shoes for gym class	1 small pencil or art box (large ones don’t fit in desks)
1 – pair of headphones (no earbuds) in a Ziploc bag	1 wide lined spiral notebooks
1 – zipper pouch (to hold Thunder Bolts)	1 composition notebook

RLI Grade 5 School Supply/Art List	
2 Sharpie Permanent Markers	8 Black Dry Erase Markers (to be collected by teacher)
1 Box Classic Colors Washable (fine line) Magic Markers	3 2- Liter Clear Plastic Soda Bottles - NEED IMMEDIATELY (for science)
1 Box Colored Pencils (12 count)	(new ribbed Coke product bottles do not work)
1 Box Crayons (24 count)	1 Deodorant and t-shirt for Gym class (Weis only)
1 7 oz. Bottle Elmer’s White Clear Drying Glue	1 Roll Scotch Tape
5 Pocket Folders	1 Headphones (not earbuds)
1 Pack White Wide-Lined Paper	1 Dry (Erase) Eraser-an old clean sock works well
1 12” Ruler - Standard/Metric	1 5.5 x 8.5 zipper pouch
36 #2 Pencils (to be collected by the teacher)	1 ½ inch three ring binder
5 Red Pens	<u>Optional</u>
2 Large Erasers/or one pack cap erasers	Calculator
1 Scissors	Lettering stencils
5 Wide-Lined Notebooks	Post-it notes
1 LARGE Box Facial tissue	
1 Art Box	

For the complete list go to www.seymour.k12.wi.us, select Rock Ledge Intermediate School, then under Useful Links select the grade level supply list you need.

SEYMOUR MIDDLE SCHOOL – TOOLS FOR LEARNING 2016-2017
The student’s possession of these supplies will insure his/her readiness for academic success.

Grade 6	Grade 8
1. Binder (Accordion binder with dividers OR 3 ring binder—student preference for organization)	1. Scissors
2. 6 folders or dividers to go in binder (stated above)	2. 2 boxes of pencils
3. Zippered art bag (holds scissors, markers, glue, etc.) (brooms break open too easily)	3. 1 box of colored pencils, markers, OR crayons
4. 1 SINGLE subject notebooks for science	4. Scientific calculator (preferably Texas Instruments 2 line display)
5. 5 SUBJECT notebook for social studies	*ALGEBRA students will not need to purchase a calculator*
6. 5 SUBJECT notebook for math	5. 4 large glue sticks
7. Two composition notebooks for language arts	6. 8 wide-lined spiral notebooks (separate notebooks)
8. 48 lead pencils (#2 lead)	7. 8 folders (one should be Five Star with pockets on the sides)
9. 2 packages of Black or Blue pens. NO NEON COLORS	8. Computer ear buds
10. 4 pack of Highlighters	9. 6 blue/black pens
11. Colored Pencils – 12 color set	10. 4 pack of highlighters (Assorted Colors)
12. Crayons	11. 1 pack graph paper or graph paper notebook
13. Markers (set of fine <u>AND</u> wide point)	12. 3 boxes of Kleenex
14. 1 pack Post-It notes (Reading)	13. 1 Ruler
15. 2 Glue Sticks	14. 3 rolls of Duct Tape
16. Large Eraser	15. Protractor
17. Scissors	
18. Metric Ruler	
19. Box of Kleenex	
20. Backpack – no wheels	
21. Computer ear buds (required)	
****6 th grade teachers will help students organize all materials on the first few days of school ****	
Grade 7	Physical Education
1. Colored Pencils – 12 color set	Required:
2. Trapper Keeper	• Shorts
3. 6 spiral notebooks	• T-Shirt
4. 2 Blue and/or Black Pens	• Sweatshirt
5. Metric Ruler	• Sweatpants
6. 5 pocket folders	• Socks
7. Set of markers	• Sneakers
8. Pencil or Art Box	• School purchased padlock for phy ed locker (one time purchase can use through high school)
9. 48 No. 2 Pencils	• Swimsuit (girls will need a one piece)
10. Post-it notes	
11. 3 glue sticks	
12. Scissors	
13. Box of Kleenex	
14. Computer ear buds	
15. Flash Drive (optional)	
16. Highlighters	

*Mark all items with student’s name.

Black Creek Summer School Highlights

JUMPSTART TO 5K

We did many fun things in Kindergarten this summer. We had a week full of fun Nursery Rhyme activities, next we had a week full of Beach/Ocean themed activities, and lastly we had a week of Camping themed activities. Some of the really fun activities/projects were: the painting and making of spiders, making a huge Humpty Dumpty, making our own Rainbow fish along with a special scale, and making a fun paper plate frog and fishing- lake scene in the camping unit.

ART

Using Pinterest for art ideas, students worked with a variety of materials to create projects. Some favorites Included patchwork elephants and egg carton turtles.

MIDDLE SCHOOL COMPUTERS/IMOVIE

Middle School students enjoyed collaborating together in games such as Roblox and Animal Jam. Some students also created mazes and worked with Spheros enhancing their coding skills.

STORY HOUR

We focused on two themes throughout summer school: Camping and Beach, Sun, Fun! Students enjoyed a book or video clip, a physical activity related to the theme, and an art project. Our favorite projects this year were the sun catchers, jellyfish, and campsite scene. The students loved learning survival tips for camping, and playing strategy word games to learn vocabulary.

DRAMA

Our Middle School students performed a 9 act play for the summer schools students called “Mystery Is land”. These 5-8 grade students built a set with 7 different backgrounds, created props, and designed stage directions. The second half of summer school, students created puppet shows to go along with current pop songs.

ENGINEERING

Our 3rd and 4th graders did construction projects out of household items like tape, straws, cardboard tubes, etc.

FUN WITH SCIENCE

Our elementary students did a nature hunt, mad slime and bouncy balls with Borax, and discovered interesting properties of liquids, like oil and water, glue and Borax, soap and water.

RULES AND REGULATIONS FOR BUS RIDERS

SEYMOUR COMMUNITY SCHOOL DISTRICT

Please keep in mind that riding the school bus is a privilege, and that this privilege can be taken away if your child is not willing to follow the regulations necessary to insure the safety and comfort of all passengers. Video camera monitors may be used on any bus to document student behavior problems and may be used to assist the school administrators in determining the proper disciplinary action.

THE BUS RIDER:

- 1. shall conform to the same standards of conduct that are expected of them at school.
- 2. is expected to obey the driver the same as other school staff and be respectful of other students.
- 3. or his/her parent or guardian shall be financially responsible for damage done to the seats or other bus equipment.
- 4. shall remain in assigned seat and not engage in horseplay on or around the bus.
- 5. shall not put any part of their body out of a window.
- 6. shall be absolutely quiet when approaching a railroad crossing stop.
- 7. shall not throw anything in the bus or out the window.

BUS SAFETY PROCEDURES:

- 1. The bus rider is expected to be on time at the designated bus stop. The bus cannot wait for students.
- 2. The bus rider should wait at the end of their driveway until the bus comes to a complete stop.
- 3. If the bus rider crosses the road, he/she shall do so in front of the bus after making sure that the highway is clear, and after receiving a signal from the bus driver. The student shall stay at least ten (10) feet in front of the bus while crossing the road.
- 4. The bus rider is expected to get on and off the bus at their regular stop unless a parent or guardian sends a written request to the building principal.
- 5. When stepping off the bus, students are to proceed directly to their driveway. Do not go to the mailbox, paper box, etc.
- 6. Unnecessary distractions may cause confusion and divert the driver's attention which may result in a serious accident.

DISCIPLINARY GUIDELINES:

If a violation of the above rules occurs, the driver will fill out a conduct report and return it to the building principal within 24 hours of the offense. The report will state the date of the offense, student name, offense committed and the driver's signature and route number.

The following disciplinary actions will be taken by the school administration, depending on the nature of the report.

- 1. The school official will inform the parent or guardian of the offense and discuss possible disciplinary measures to correct the situation or,
- 2. The school official could recommend that the Board of Education expel the student from bus service for the remainder of the school year.

IN CONCLUSION:

Parents or guardians and students are to be aware that in any of the preceding actions, they have the right to due process.

Drivers may refuse to transport a student only if an immediate report of the circumstances is made to the school principal on the next trip to the school. No students shall be put off the bus except at the school or at his/her home. The driver may not put a student off the bus unless authorized by the building principal or school official.

The bus driver or school official has the authority to assign riders to designated seats.

FREQUENTLY ASKED QUESTIONS ABOUT FREE AND REDUCED PRICE SCHOOL MEALS

Dear Parent/Guardian:

Children need healthy meals to learn. Seymour Community School District offers healthy meals every school day. **Breakfast costs \$1.15 (4K-5) & \$1.25 (6-12); lunch costs \$2.35 (4K-5) & \$2.45 (6-12).** Your children may qualify for free meals or for reduced price meals. **Reduced price is \$0.30 for breakfast and \$0.40 for lunch.** This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?
- All children in households receiving benefits from FoodShare, The Food Distribution Program on Indian Reservations (FDPIR)), or W-2 cash benefits are eligible for free meals.
 - Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
 - Children participating in their school’s Head Start program are eligible for free meals.
 - Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
 - Children may receive free or reduced price meals if your household’s income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

FEDERAL ELIGIBILITY INCOME CHART For School Year 2016-2017			
Household size	Yearly (\$)	Monthly (\$)	Weekly (\$)
1	21,978	1,832	423
2	29,637	2,470	570
3	37,296	3,108	718
4	44,955	3,747	865
5	52,614	4,385	1,012
6	60,273	5,023	1,160
7	67,951	5,663	1,307
8	75,647	6,304	1,455
Each additional person:	7,696	642	148

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and have not been told your children will get free meals, please call or e-mail **Pupil Services Director at 920-833-5159 Ext. 732.**
3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Seymour Community High School, Attn: Health Services, 10 Circle Drive, Seymour WI 54165.**
4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact immediately. : **Seymour Community High School, Attn: Health Services, 10 Circle Drive, Seymour WI 54165** at 920-833-2306 Ext. 426.
5. DO I NEED TO FILL OUT AN APPLICATION IF MY CHILD ATTENDS A COMMUNITY ELIGIBILITY PROVISION SCHOOL (CEP)? If your child attends a school that participates in CEP, receipt of free breakfast and lunch meals does not depend on returning this

application. However, this information is necessary for other programs and may be used to determine if your household is eligible for additional benefits.

6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, through **June 8, 2016**. You must send in a new application unless the school told you that your child is eligible for the new school year. If you do not send in a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.
7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
8. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
9. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
10. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **John Kasha, Food Service Director, 10 Circle Drive, Seymour WI 54165; 920-8332304 Ext. 508 or email jkasha@seymour.k12.wi.us.**
11. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Do not include any combat pay resulting from deployment as income.
15. WHAT IF THERE IS NOT ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper and attach it to your application. Contact **Seymour Community High School, Attn: Health Services, 10 Circle Drive, Seymour WI 54165** or 920-833-2306 Ext. 426. to receive a second application.
16. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for FoodShare or other assistance benefits, contact your local assistance office or call 1-800-362-3002.

If you have other questions or need help, call 920-833-2306 Ext. 426.

Sincerely,

John D. Kasha, Food Service Director



HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS

Please use these instructions to help you fill out the application for free or reduced price school meals. You only need to submit one application per household, even if your children attend more than one school in Seymour Community School District. The application must be filled out completely to certify your children for free or reduced price school meals. Please follow these instructions in order. If at any time you are not sure what to do next, please **contact Tara Walters at the Seymour High School Health Services Office at 920-833-2306 Ext. 426**.
If your child attends a Community Eligibility Provision School (CEP), receipt of free breakfast and lunch meals does not depend on returning this application; however, this information is necessary for other programs.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here? When filling out this section, please include ALL members in your household who are:

- Children age 18 or under AND are supported with the household’s income;
- In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth, or enrolled in a Head Start program; and
- Students attending Black Creek Elementary/Middle School, Rock Ledge Primary, Rock Ledge Intermediate, Seymour Middle School or Seymour High School, regardless of age.

A) List each child’s name. Print each child’s name. Use one line of the application for each child. When printing names, write one letter in each box. Stop if you run out of space. If there are more children present than lines on the application, attach a second piece of paper with all required information for the additional children.	B) Enter the grade and the name of the school the child attends or mark n/a if not in school. Enter the grade level of the student in the ‘Grade’ column.	C) Do you have any foster children? If any children listed are foster children, mark the “Foster Child” box next to the children’s names. If you are ONLY applying for foster children, after finishing STEP 1 , go to STEP 4 . <u>Foster children who live with you may count as members of your household and should be listed on your application.</u> If you are applying for both foster and non-foster children, go to step 3.	D) Are any children homeless, migrant, runaway or enrolled in a Head Start program? If you believe any child listed in this section meets this description, mark the “Homeless, Migrant, Runaway or Head Start” box next to the child’s name and <u>complete all steps of the application.</u>
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STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN FoodShare, W-2 Cash Benefits OR FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Supplemental Nutrition Assistance Program (SNAP) or FoodShare.
- Temporary Assistance for Needy Families (TANF) or W-2 Cash Benefits.
- The Food Distribution Program on Indian Reservations (FDPIR).

A) If no one in your household participates in any of the above listed programs: <ul style="list-style-type: none">• Leave STEP 2 blank and go to STEP 3.	B) If anyone in your household participates in any of the above listed programs: <ul style="list-style-type: none">• Write a case number for FoodShare, W-2 Cash Benefits, or FDPIR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact your case worker. Please note, a BadgerCare case number is not a qualifier for free meals.• Go to STEP 4.
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STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

How do I report my income?

- Use the charts titled **“Sources of Income for Children”** and **“Sources of Income for Adults,”** printed on the back side of the application form, to determine if your household has income to report.
- Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents. Gross income is the total income received before taxes. Many people think of income as the amount they “take home” and not the total, “gross” amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a “0” in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write ‘0’ or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that

<p>your household income was reported incorrectly, your application will be investigated.</p> <ul style="list-style-type: none">Mark how often each type of income is received using the check boxes to the right of each field.			
3.A. REPORT INCOME EARNED BY CHILDREN			
<p>A) Report all income earned or received by children. Report the combined gross income for ALL children listed in STEP 1 in your household in the box marked "Child Income." Only count foster children's personal income if you are applying for them together with the rest of your household.</p> <p>What is Child Income? Child income is money received from outside your household that is paid DIRECTLY to your children. Many households do not have any child income.</p>			
3.B REPORT INCOME EARNED BY ADULTS			
<p>List adult household members' names.</p> <ul style="list-style-type: none">Print the name of each household member in the boxes marked "Names of Adult Household Members (First and Last)." When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, <u>even if they are not related and even if they do not receive income of their own.</u>Do NOT include:<ul style="list-style-type: none">People who live with you but are not supported by your household's income AND do not contribute income to your household.Infants, Children and students already listed in STEP 1.			
<p>C) Report earnings from work. Report all total gross income (before taxes) from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income.</p> <p>What if I am self-employed? Report income from that work as a net amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts or revenue.</p>	<p>D) Report income from public assistance/child support/alimony. Report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. <u>Do not report the cash value of any public assistance benefits NOT listed on the chart.</u> If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.</p>	<p>E) Report income from pensions/retirement/all other income. Report all income that applies in the "Pensions/Retirement/ All Other Income" field on the application.</p>	
<p>F) Special Situations. For seasonal workers and others whose income fluctuates and usually earn more money in some months than others. In these situations, project the annual rate of income and report that. This includes workers with annual employment contracts but may choose to have salaries paid over a shorter period of time; for example, school employees.</p>	<p>G) Report total household size. Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.</p>	<p>H) Provide the last four digits of your Social Security Number (SSN). An adult household member must enter the last four digits of their SSN in the space provided. You are eligible to apply for benefits even if you do not have a SSN. If no adult household members have a SSN, leave this space blank and mark the box to the right labeled "Check if no SSN."</p>	
STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE			
<p>All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.</p>			
<p>A) Provide your contact information. Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.</p>	<p>B) Print and sign your name. Print the name of the adult signing the application and that person signs in the box "Signature of adult."</p>	<p>C) Write today's date. In the space provided, write today's date in the box.</p>	<p>D) Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals.</p>

FOR EACH ADULT HOUSEHOLD MEMBER:

Who should I list here?

When filling out this section, please include all members in your household who are:

- Living with you and share income and expenses, *even if not related and even if they do not receive income of their own.*

Do **not** include people who:

- Live with you but are not supported by your household’s income **and** do not contribute income to your household.
- Children and students already listed in Step 1.

How do I fill in the income amount and source?

FOR EACH TYPE OF INCOME:

- Use the charts in this section to determine if your household has income to report.
- Report all amounts in **gross income** ONLY. Report all income in whole dollars. Do not include cents.
 - Gross income is the total income received before taxes or deductions.
 - Many people think of income as the amount they “take home” and not the total, “gross” amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a “0” in any fields where there is no income to report. Any income fields left empty or blank will be counted as zeroes. If you write ‘0’ or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials have known or available information that your household income was reported incorrectly, your application will be verified for cause.
- Mark how often each type of income is received using the check boxes to the right of each field.

B) *List Adult Household member’s name.* Print the name of each household member in the boxes marked “Names of Adult Household Members (First and Last).” Do not list any household members you listed in STEP 1. If a child listed in STEP 1 has income, follow the instructions in STEP 3, part A.

C) *Report earnings from work.* Refer to the chart titled “Sources of Income for Adults” in these instructions and report all income from work in the “Earnings from Work” field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income.

What if I am self-employed?

If you are self-employed, report income from that work as a **net** amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts or revenue.

D) *Report income from Public Assistance/Child Support/Alimony/SSI/VA Benefits.* Refer to the chart titled “Sources of Income for Adults” in these instructions and report all income that applies in the “Public Assistance/Child Support/Alimony/SSI/VA Benefits” field on the application. Do not report the value of any cash value public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only court-ordered payments should be reported here. Informal but regular payments should be reported as “other” income in the next part.

E) *Report income from Pensions/Retirement/Social Security/All other income.* Refer to the chart titled “Sources of Income for Adults” in these instructions and report all income that applies in the “Pensions/Retirement/Social Security, Other Income” field on the application.

F) **Special Situations.** For seasonal workers and others whose income fluctuates and usually earn more money in some months than others. In these situations, project the annual rate of income and report that. This includes workers with annual employment contracts but may choose to have salaries paid over a shorter period of time. This includes school employees.

G) **Report total household size.** Enter the total number of household members in the field “Total Household Members (Children and Adults).” This number MUST be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household determines your income cutoff for free and reduced price meals.

H) **Provide the last four digits of your Social Security Number.** The household’s primary wage earner or another adult household member must enter the last four digits of their Social Security Number in the space provided. You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social Security Number, leave this space blank and mark the box to the right labeled “Check if no SSN.”

Sources of Income for Adults		
Earnings from Work	Public Assistance/ Child Support /Alimony	Pensions/Retirement/All Other Income
<ul style="list-style-type: none">Salary, wages, cash bonusesNet income from self-employment (farm or business)Strike benefits <p>If you are in the U.S. Military:</p> <ul style="list-style-type: none">Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances)Allowances for off-base housing, food, and clothing	<ul style="list-style-type: none">Unemployment benefitsWorker’s compensationSupplemental Security Income (SSI)Cash assistance from State or local governmentAlimony paymentsChild support paymentsVeteran’s benefits	<ul style="list-style-type: none">Social Security (including railroad retirement and black lung benefits)Private Pensions or disabilityIncome from trusts or estatesAnnuitiesInvestment incomeEarned interestRental incomeRegular cash payments from outside household

STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.

A) **Provide your contact information.** Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.

B) **Sign and print your name.** Print your name in the box “Printed name of adult completing the form.” And sign your name in the box “Signature of adult completing the form.”

C) **Write Today’s Date.** In the space provided, write today’s date in the box.

D) **Share children’s Racial and Ethnic Identities (optional).** On the back of the application, we ask you to share information about your children’s race and ethnicity. This field is optional and does not affect your children’s eligibility for free or reduced price school meals.

2016-2017 Application for Free and Reduced Price School Meals

Complete one application per household. Please use a pen (not a pencil).

[illegible]

STEP 3 Report Income for ALL Household Members (Skip this step if you answered "Yes" to STEP 2)

A. Child Income

Sometimes children in the household earn income. Please include the TOTAL income earned by all infants, children and students up to and including grade 12 of all Household Members listed in STEP 1 here.

		Child Income				How often?	
		Weekly	Bi-Weekly	Zx Month	Monthly		
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B. All Adult Household Members (including yourself)

List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total gross income (before taxes) for each source in whole dollars only (no cents), if they do not receive income from any source, write "0". If you enter 0 or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of Adult Household Members (First and Last)	Earnings from Work	How often?		Public Assistance/ Alimony/SSI/VA Benefits	Child Support/ Child Support/	Pensions/Retirement/ Social Security, Other Income	How often?	Special Situations
		Weekly	Bi-Weekly Zx Month Monthly					
F.	<div style="height: 30px;"></div>	<div style="width: 20px; height: 20px;"></div>	<div style="width: 20px; height: 20px;"></div>	<div style="width: 40px; height: 20px;"></div>	<div style="width: 40px; height: 20px;"></div>	<div style="width: 40px; height: 20px;"></div>	<div style="width: 20px; height: 20px;"></div>	Seasonal Workers, Annual contract paid over a shorter period of time (school employees), fluctuating income, Annualize income and report here.
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C.

Name of Adult Household Members (First and Last)	Earnings from Work	How often?		Public Assistance/ Alimony/SSI/VA Benefits	Child Support/ Child Support/	Pensions/Retirement/ Social Security, Other Income	How often?	Special Situations
		Weekly	Bi-Weekly Zx Month Monthly					
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D.

STEP 4

Contact information and adult signature

"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

Street Address (if available)	Apt #	City	State	Zip	Daytime Phone and Email (optional)

Printed Name of Adult Completing the Form

Signature of Adult Completing the Form

Today's Date *Mo./Day/Yr.*

INSTRUCTIONS Sources of Income

Sources of Income for Children	
Sources of Child Income	Example(s)
- Earnings from work	- A child has a regular full or part-time job where they earn a salary or wages
- Social Security	- A child is blind or disabled and receives Social Security benefits
- Disability payments	- A parent is disabled, retired, or deceased, and their child receives Social Security benefits
- Survivor's benefits	- A friend or extended family member regularly gives a child spending money
- Income from person outside the household	- A child receives regular income from a private pension fund, annuity, or trust
- Income from any other source	

Sources of Income for Adults		
Earnings from Work	Public Assistance / Alimony / Child Support	Pensions / Retirement / All Other Income
- Salary, wages, cash bonuses	- Unemployment benefits	- Social Security (including railroad retirement and black lung benefits)
- Net income from self-employment (farm or business), calculated by subtracting the total operating expenses of your business from its gross receipts or revenue; refer to Schedule C or F	- Worker's compensation	- Private pensions or disability benefits
If you are in the U.S. Military: - Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) - Allowances for off-base housing, food and clothing	- Cash assistance from State or local government	- Regular income from trusts or estates
	- Alimony payments	- Annuities
	- Child support payments	- Investment income
	- Veteran's benefits	- Earned interest
	- Strike benefits	- Rental income
		- Regular cash payments from outside household

OPTIONAL Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity *Check one* ☐ Hispanic or Latino ☐ Not Hispanic or Latino
Race *Check one or more* ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP). Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPRI) case number or other FDPRI identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity conducted or funded by USDA.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:
Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW Washington, D.C. 20250-9410
Fax: (202) 690-7442, or
Email: program.intake@usda.gov

This institution is an equal opportunity provider.

Do not fill out

For School Use Only

Annual Income Conversion: Weekly x 52, Every 2 Weeks x 26, Twice a Month x 24, Monthly x 12

Total Income	How often?				Household Size	Categorical Eligibility	Eligibility			Date Denied	Reason for Denial or Withdrawal
	Weekly	Bi-Weekly	2x Month	Monthly			Yearly	Free	Reduced		
<input type="text"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>

Determining Official's Signature	<input type="text"/>	Date Mo./Day/Yr.	<input type="text"/>	Confirming Official's Signature	<input type="text"/>	Date Mo./Day/Yr.	<input type="text"/>	Verifying Official's Signature	<input type="text"/>	Date Mo./Day/Yr.	<input type="text"/>
					Required for Verification				Required for Verification		

For schools participating in CEP only:	Are all students on this application from a CEP school? YES <input type="checkbox"/> NO <input type="checkbox"/>
If YES, the processing of this application cannot be paid for by the nonprofit school food service account. Only non-CEP applications are used for selecting the verification sample, conducting an independent review of applications, and the Certification and Benefit Issuance portion of the Administrative Review.	

Public Notices

Student Records

Seymour Community School District designate as directory data a student's name, parents' name, address, telephone listing, date of birth and photographs. Directory data shall be considered public information and may be released to appropriate persons and media unless parents or adult students refuse the release, in writing, of their own initiation. Refusal of such release must be made no later than two weeks after the opening of school or of enrolling in the case of those entering after the school year has started.

Concerns regarding the school records should be taken up with the appropriate building principal or may be filed with the Family Policy and Regulations Office of the U.S. Department of Education.

Certification Regarding Drug-Free Workplace Requirements Grantees Other Than Individuals

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988.34 CFR Part 85, Subpart F. The regulations, published in the January 31, 1989, Federal Register, require certification by grantees, prior to award, that they will maintain a drug-free workplace. The certification set out below is material representation of fact upon which reliance will be placed when the agency determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government-wide suspension or debasement (see 34 CFR Part 85, Sections 85.615 and 85.620).

The grantee certifies that it will provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition:

b) Establishing a drug-free awareness program to inform employees about:

1. The dangers of drug abuse in the workplace.
2. The grantee's policy of maintaining a drug-free workplace.
3. Any available drug counseling, rehabilitation, and employee assistance programs; and
4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace:

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a):

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

1. Abide by the terms of the statement; and
2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.

(e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction:

(f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

1. Taking appropriate personal action against such an employee, up to and including termination; or
2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency:

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraph (a), (b), (c), (d), (e) and (f).

Seymour Community School District #59-WI-89-1502.

Screening And Evaluation Of Possible

Special Needs Students

The Seymour Community School District provides evaluations and special services to those students identified as handicapped in accordance with the state and federal guidelines. Each child between birth to 21 years of age is entitled to screening for, and evaluation of, suspected handicapping conditions. These services are at no cost to the parents or student identified. Child Development Days, a screening for special needs children between three to five years of age, is held in October and April of each school year. In addition screening of other students will be done at parental request. Requests can be made by contacting the building principal or by contacting Amy Wachewicz, Director of Pupil Services, 833-7199 ext. 308.

Notification Of Non-Discrimination Policy

The Seymour Community School District prohibits all forms of unlawful discrimination against students and other persons in all aspects of the District's programs and operations. Accordingly, consistent with section 118.13 of the state statutes, no person shall unlawfully be denied admission to any public school in this District, or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational or other program or activity because of the person's sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, marital or parental status, or physical, mental, emotional or learning disability. The District likewise requires and enforces nondiscrimination in a manner consistent with the rights and obligations established under all applicable federal civil rights laws, including the current provisions of Titles IV and VI of the Civil Rights Act of 1964 (race, color, religion, sex, or national origin), Title IX of the Education Amendments of 1972 (sex), Section 504 of the Rehabilitation Act (disability), the Americans with Disabilities Act (including Title II of the ADA, which prohibits discrimination on the basis of disability in state and local government services), and the civil rights provisions associated with the District's participation in federal meal programs.

Children of homeless individuals and unaccompanied homeless youth (youth not in the physical custody of a parent or guardian) as identified under federal law shall have equal access to the same free, appropriate public education, including comparable services, as provided to other children and youth who reside in the District. Homeless children and youth shall not be required to attend a separate school or program for homeless children and shall not be stigmatized by school personnel.

The District shall provide legally-required accommodations and appropriate educational services or programs for students who have been identified as having a disability, regardless of the nature or severity of the disability. The District shall also provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements. Requests for religious accommodations shall be made in writing and approved by the building principal.

All District career and technical education opportunities are offered to students on a nondiscriminatory basis. Additional information regarding such program offerings and the applicable admission/participation criteria can be obtained on the District's website or by contacting any school's guidance office.

When acceptable to the complaining party, the District encourages informal resolution of discrimination complaints and related concerns. However, a formal complaint resolution procedure is available to address allegations of unlawful discrimination and/or any alleged violation of the District's equal educational opportunities policies.

Any questions concerning this notice, the District's nondiscrimination and equal educational opportunities policies, policy compliance, or the District's complaint procedures may be directed to the District's equal educational opportunities compliance office.

Pupil Services Director
Seymour Community School District
10 Circle Drive, Seymour, WI 54165
920-833-2304 or 920-833-5159

Discrimination-related complaints may be filed with the Compliance Officer. The Compliance Officer also serves as the District's Title IX Coordinator (sex discrimination and sexual harassment issues and complaints) and Section 504 and Americans with Disabilities Act Coordinator (disability rights and disability-based discrimination issues) for all student and all non-employment related matters.

By following all required procedures and timelines, complaints of unlawful student discrimination may also be filed externally with the Wisconsin Department of Public Instruction, the Chicago office of the U.S. Department of Education's Office for Civil Rights, or, in appropriate circumstances, with any state or federal court or other agency of competent jurisdiction.

Equal Education Opportunities

The Seymour Community School District is committed and dedicated to the task of providing the best education possible for every child in the district for as long as the student can benefit from attendance and the student’s conduct is compatible with the welfare of the entire student body.

The right of the student to be admitted to school and to participate fully in curricular, extracurricular, student services, recreational or other programs or activities shall not be abridged or impaired because of a student’s sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability.

Complaints regarding the interpretation or application of this policy shall be referred to the Seymour Community School District Administrator and processed in accordance with established procedures. Notice of this policy and its accompanying complaint procedures shall be published at the beginning of each school year and posted in each school building in the district. In addition, a student nondiscrimination statement shall be included on student and staff handbooks, course selection handbooks and other published materials distributed to the public describing school activities and opportunities.

Complaint Procedures

A person may submit a complaint and attempt to resolve his/her complaint by using (1) the District’s informal complaint resolution option; and/or (2) the District’s formal complaint procedure, as further defined in this rule, whenever the person believes that:

1. The District has inadequately complied with section 118.13 of the state statutes and the statute’s implementing regulations, or with the current federal laws and/or regulations under Titles IV and VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act, or the Americans with Disabilities Act (including Title II of the ADA, nondiscrimination on the basis of disability in state and local government services);
2. A student has in some other way been unlawfully discriminated against on the basis of sex, race, color, religion, national origin, ancestry, creed, pregnancy, parental or marital status, sexual orientation, physical, learning, mental or emotional disability, or other legally-protected status;
3. That there has been a violation (including violations by other students) of any of the Board’s student nondiscrimination, anti-harassment/anti-bullying, or other equal educational opportunities policies; or
4. Another Board policy or rule directs or allows the use of these complaint procedures.

In special circumstances, such as certain complaints involving the District’s application of the Individuals with Disabilities Education Act, the District may re-route the complaint to a more legally-appropriate venue or procedure.

The following individual serves as the District’s Equal Educational Opportunities Compliance Officer (“Compliance Officer”) in connection with these complaint procedures:

Pupil Services Director
Seymour Community School District
10 Circle Drive, Seymour, WI 54165
920-833-2304 or 920-833-5159

The Business Manager or District Administrator shall perform the duties of the Compliance Officer if the Compliance Officer is temporarily unavailable or if a complaint involves any alleged improper conduct by the Compliance Officer.

Any person presenting a report or complaint under these procedures who has concerns about safety, confidentiality, or retaliation should discuss those concerns with the Compliance Officer as early as possible in the process — preferably at or even prior to the time that the detailed report or complaint is made.

In conjunction with the District’s receipt of notice of any report or complaint of alleged discrimination, harassment, bullying, or retaliation under these procedures, the District shall consider (and the complainant may affirmatively request consideration of) any interim measures that should be taken before the final outcome of an investigation (e.g., safety planning or other steps needed to protect the complainant and ensure equal access to the District’s education programs and activities).

INFORMAL RESOLUTION OF A COMPLAINT OR CONCERN

The District strongly encourages, but does not require, the informal resolution of complaints and concerns regarding the implementation and monitoring of the laws, regulations, and local policies that facilitate the provision of equal educational opportunities and that prohibit discrimination.

To pursue the informal resolution of a complaint or concern, a person may contact either the appropriate building principal or the District's Equal Opportunities Compliance Officer at the office location identified above. The person should expressly indicate that they would like to explore informal means of resolving a complaint or concern involving the District's equal educational opportunities policy or another District nondiscrimination policy.

Informal methods for attempting to resolve a complaint or concern may include the scheduling of meetings among relevant parties; meetings or communications mediated by an administrator or other individual selected by the District who was not directly involved in the issue; or, following a presentation and initial assessment of the issue(s), the offering of one or more options for changes to be made in the relevant circumstances. If, at any time, the person seeking an informal resolution becomes dissatisfied with the process or outcome, he/she may initiate a formal complaint according to the steps listed below.

In the event the building principal addresses or resolves an informal complaint that the principal determines involves an alleged violation of the state or federal student nondiscrimination law, the principal shall provide the Compliance Officer with a written version of the nature of the complaint and a summary of any responsive action taken on the informal complaint.

FORMAL COMPLAINT PROCEDURES

Step 1: A written statement of the complaint shall be prepared by the complainant, signed and presented to the Compliance Officer, who shall acknowledge receipt of the complaint within 10 business/school days. The Compliance Officer or a designee shall further investigate the complaint and, in a manner consistent with applicable student records laws, issue a written determination to the complainant and any other appropriate parties indicating the extent to which the complaint was or was not substantiated and including such other information as may be appropriate under the circumstances. The District will attempt to provide the administrative determination of the complaint within 60 calendar days of the date that the complaint was filed.

Step 2: Any actual party in interest to the complaint who disagrees with the administration's decision in the matter may, within 10 calendar days of being notified of the administration's determination, file a written request for reconsideration with the office of the District Administrator. The request for reconsideration shall state any specific reason(s) why the complainant believes the administrative determination should be modified. The District Administrator will issue a written decision on reconsideration no later than 90 calendar days after the date that the complaint was originally filed, unless all relevant parties have agreed to an extension of the time. The decision of the District Administrator shall include information about the complainant's opportunity to appeal a negative determination to the School Board and/or to the State Superintendent of Public Instruction.

Step 3: Optional Appeal to the School Board. If any actual party in interest to the complaint (including any alleged victim/target or any alleged responsible party) disagrees with an adverse determination of the complaint that has been issued by the District Administrator upon reconsideration, the person may either (1) treat the District Administrator's decision as the District's final decision and consider an appeal under Step 4; or (2) submit an appeal to the Board prior to considering an appeal under Step 4.

Any appeal to the Board shall be filed in care of the School Board Clerk at the Office of the District Administrator within 10 calendar days of receipt of the District Administrator's decision, and the request shall state the reasons the decision is being appealed. The Board will provide a written response to the appeal, which may or may not involve a meeting with any of the relevant parties and/or any further investigation. The decision of the Board shall include a notice to the complainant of his/her right to appeal the determination to the State Superintendent of Public Instruction.

Step 4: The complaining party may appeal any negative final decision of the District (the decision either at Step 2 or Step 3) to the State Superintendent of Public Instruction. Using the procedures identified in [Chapter PI 1](#) of the Wisconsin Administrative Code, such appeals must be filed in writing within 30 calendar days of the District's final decision and sent to the Department of Public Instruction, Equal Educational Opportunity Office – Pupil Nondiscrimination, P.O. Box 7841, Madison, WI 53707.

DEADLINE FOR FILING AN INITIAL COMPLAINT

There is no absolute deadline for the initial filing of a complaint under these procedures. The District always has an interest in being made aware of potential concerns with prohibited discrimination, harassment, bullying or retaliation. However, a person with a complaint or concern involving such a matter is encouraged to notify the District of the issue or to pursue the complaint as soon as reasonably possible after the occurrence of the relevant events. Any gap in pursuing a complaint or concern can affect the extent to which it is practical to investigate the matter, and a delay may also limit the range of possible remedies and resolutions that are reasonably available. Notwithstanding the lack of a single, fixed deadline, the District, acting through the District Administrator or a designee, may determine that any complaint filed more than 300 days after the alleged act(s) occurred, or more than 300 days after the last occurrence of an ongoing condition, will not be processed through these procedures for lack of timeliness (although the District may follow-up on the issues presented through other means if appropriate). A decision to dismiss a complaint because it is untimely may be appealed to the Board under Step 3, and the Board may either affirm the dismissal of the complaint for lack of a timely filing or remand the complaint for further processing.

SPECIAL PROCEDURE FOR COMPLAINTS INVOLVING THE DISTRICT ADMINISTRATOR

In the event that a complaint to be filed under these procedures concerns the actions of or decisions made directly by the District Administrator, the complainant may file the complaint in writing at the District's main administrative office, directed to the attention of the Board President, who shall work with District legal counsel in order to process the complaint.

Seymour Community School District NOTICE OF STUDENT ACADEMIC STANDARDS THAT ARE IN EFFECT FOR THE 2016-17 SCHOOL YEAR

State law requires the District to provide the parents and guardians of all enrolled students with notice of the academic standards in mathematics, science, reading and writing (i.e., English Language Arts), geography, and history that have been adopted by the School Board and that will be in effect during each school year. The District academic standards that will be in effect for this school year in these content areas are listed below. Electronic links to a complete statement of the applicable standards are provided, if available.

The District has adopted the Wisconsin Model Academic Standards in the following content areas:

Social studies, using the 4th, 8th, and 12th grade bands established by the standards. See http://cal.dpi.wi.gov/cal_ss-standards

Science, using content and performance standards for the 4th, 8th, and 12th grade bands, additionally supplemented by the NEXT GENERATION SCIENCE STANDARDS™*. See <http://dpi.wi.gov/science/standards> and <http://www.nextgenscience.org/next-generation-science-standards>

Additional subjects, other than Math and English Language Arts. See <http://dpi.wi.gov/standards> for the list of various other subjects and content areas.

The District has adopted the Wisconsin State Standards in the following content areas:

English Language Arts (K-12). See <http://dpi.wi.gov/ela>

Mathematics (K-12). See <http://dpi.wi.gov/math>

To the extent a parent or guardian would like to review a copy of any of the District's adopted academic standards in an alternative format or has any questions about the District's student academic standards or this notice, please contact the Director of Curriculum.

* NEXT GENERATION SCIENCE STANDARDS is a registered trademark of Achieve.

THE SEYMOUR COMMUNITY SCHOOL DISTRICT
NOTICE OF EDUCATIONAL OPTIONS FOR CHILDREN WHO RESIDE IN THE SCHOOL DISTRICT

The Seymour Community School District offers students a variety of educational options to children who reside in the District. It is our mission to create a cooperative community of people committed to constantly improving learning environments which enable students to demonstrate their uniqueness as persons who are active learners, caring members of society, creative artists, ethical stewards, involved citizens, and productive workers.

The District’s primary educational pathway and instructional program for students involves a progression from 4-year-old kindergarten through 12th grade, leading to a high school diploma.

The District’s schools are listed below:

Elementary Schools (grades 4K* - 5):	Middle Schools (grades 6 - 8):	High Schools (grades 9-12):
<ul style="list-style-type: none">• Rock Ledge Primary (5K-2)• Rock Ledge Intermediate (3-5)• Black Creek Elementary (4K-5)	<ul style="list-style-type: none">• Black Creek Middle School• Seymour Middle School	<ul style="list-style-type: none">• Seymour High School• Seymour Alternative HS

** Note: The District offers its 4K program at one or more community-based locations other than the elementary school(s) that are listed above.*

Some of the specific education programs offered to eligible students who are enrolled in and attending the District’s schools include the following:

- Early childhood special education (for students who are at least 3 years old but not yet school-age)
- Special education for students with disabilities
- English language learner/bilingual-bicultural education
- Gifted and talented education
- Career and Technical Education (CTE) programs
- Individualized program and curriculum modifications
- Alternative High School education program
- Fallen Timbers Environmental Classroom
- Summer school programming
- Post-secondary course options
- Articulated classes offering dual credit with area Universities and Colleges

The full version of the District’s most recent school and school district accountability report, as issued by the Wisconsin Department of Public Instruction under section 115.385 of the state statutes, can be accessed via the following page on the District’s website (if the report has been issued by DPI):

Educational options for students who are enrolled in the Seymour Community School District that involve part-time attendance at an educational institution other than a school of the Seymour Community School District include the following:

- The Course Options Program, which
 - provides opportunities to apply for approval to take up to 2 courses at a time at another educational institution;
 - is subject to state and local eligibility requirements, including the limitation that the courses must satisfy a high school graduation requirement; and

- includes certain District-approved dual credit opportunities that the District offers in conjunction with a partner institution of higher education.
- The Youth Options Program, which
 - provides opportunities to apply for approval to take courses at certain institutions of higher education; and
 - is available only to students who are enrolled in the 11th or 12th grade.

Additional educational options for children who reside in the District that involve full-time enrollment/attendance at a school, program, or other educational institution that is not a school or instrumentality of the Seymour Community School District include the following:

- High school students meeting certain age and other eligibility requirements may be permitted to attend a technical college or certain other programs for the purpose of completing a program leading to the student's high school graduation or to a high school equivalency diploma.
- Full-time Open Enrollment involving physical attendance in a public school of a nonresident school district or attendance through a virtual charter school that is associated with a nonresident school district.
- Beginning in the 2016-17 school year, a child with a disability who meets the program's specific eligibility requirements may apply to attend an eligible, participating private school under a scholarship awarded through the state's "Special Needs Scholarship Program," as established under section 115.7915 of the state statutes.
- Enrollment in a private school of the family's choosing (at the family's own cost, as applicable).
- Enrollment in a home-based private educational program as provided under state law.
- Enrollment in a tribal school.

Educational options for children who reside in the Seymour Community School District but who are enrolled in and attending a private school, tribal school, or home-based private educational program include the following:

- Such students have the opportunity to attend summer school classes/programs offered in the District.
- Private school and tribal school students in the high school grades have the opportunity to apply for approval to take up two courses per semester in a District school, pursuant to section 118.145(4) of the state statutes.
- Students who are enrolled in a home-based private educational program have the opportunity to:
 - Apply for approval to take up two courses per semester in public schools as provided under section 118.53.
 - Participate in District interscholastic athletics and other District extracurricular activities as provided under section 118.133.

For more information about any of the educational options listed in this notice, please contact the District's main administrative office at 920-833-2304 or the Wisconsin Department of Public Instruction.



Community Family Resource Centers, Inc. (CFRC) is a non-profit organization providing family-friendly, affordable education and entertainment for children birth to 5th grade. Located in the Black Creek Elementary School and the Rock Ledge Primary Center, Seymour, CFRC is close and convenient for you and your family. All CFRC programs are open to ALL area residents. To register for any of our events, contact us at cfrc@seymour.k12.wi.us or (920) 833-5155 x703. Visit our website at www.cfrcseymourbc.com for more information. “Like” CFRC Seymour/Black Creek on Facebook.

Parent And Child Enrichment (PACE) Program begins September 12, 2016!

PACE is designed for families with children ages 0-5 to foster parent and child interaction in a fun, structured environment. PACE focuses on child social skills and learning, parent education and fun through activities including play time, circle-time activities, art projects, story time and snack. Join us for PACE during the day or in the evening – whatever works in your schedule! For a small fee, families can attend as many playgroups as they’d like. And, scholarships are available. Session 1 (fall semester) begins the week of September 12, 2016.

2016-2017 PACE SCHEDULE

Black Creek Location:

Black Creek Elementary School

Monday 9 a.m. – 11 a.m.

Wednesday 9 a.m. – 11 a.m.

Wednesday 6 p.m. – 7:30 p.m.

Seymour Location:

Rock Ledge Primary Center

Monday 6 p.m. – 7:30 p.m.

Tuesday 9 a.m. – 11 a.m.

Thursday 9 a.m. – 11 a.m.

**Mark your calendars for CFRC’s
Autumn Extravaganza**

– Friday, October 7 –

**This fun, family event features
music and dancing, art projects,
snacks and more.**

Watch for More Me & My Family Events and Family Education Programs coming this Fall!

To register for any of our events, visit our website at www.cfrcseymourbc.com, or contact us at cfrc@seymour.k12.wi.us or (920) 833-5155 x703.
And, “like” CFRC Seymour/Black Creek on Facebook.

**SEYMOUR MIDDLE
SCHOOL RECOGNIZED AS
A PBIS SCHOOL OF MERIT!**



Seymour Middle School was selected by the Wisconsin RtI Center as a School of Merit for their work accomplished through the implementation of Positive Behavioral Interventions and Supports (PBIS) for the 2015-16 school year.

PBIS is a system-wide proactive framework that enables schools to be more effective and responsible to student social-emotional needs by implementing a multi-level system of support for behavior. Schools were recognized as Schools of Merit based on an application process that included team meeting information, implementation and outcome data, and a narrative that described the data systems, and practices of PBIS Implementation.

Congratulations on a job well done for the staff and students of Seymour Middle School. As a School of Merit, Seymour Middle will receive a banner and recognition at the annual PBIS Leadership Conference this August.

**Inside is published for residents of the
Seymour Community School District**

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Seymour Community School District provides equal opportunity regardless of sex, race, color, age, handicap, or national origin.